

HR-RE-JD24.04: **JOB DESCRIPTION**

---

## IT SUPERVISION LEVEL 1 - INTERN

### COMPANY INFORMATION

#### ❖ BOUYGUES CONSTRUCTION INFORMATION TECHNOLOGIES – BYCN IT:

- Bouygues Construction Information Technologies is the Information System Department of Bouygues Construction Group – a French global group in the construction industry.
- We provide members of Bouygues Construction Group with high-quality IT services. We guarantee that all the operational, functional, and economic activities are secure and optimized.

#### ❖ BOUYGUES CONSTRUCTION INFORMATION TECHNOLOGIES VIETNAM – BYCN IT VN:

##### ***Our Mission:***

To be a trusted partner by the business lines, which improves the competitiveness of the company and promotes its digital transformation.

##### ***Our Services:***

At BYCN IT VN, we are delivering the opportunity to gradually establish autonomous product teams, which will cover the disciplines necessary for construction and operation, which the aim of generating value.

- We deliver software solutions for our users: Web and Mobile applications; Manual test; Automation test; Non-functional test.
- Ensure the operation of Group's network/ system: System monitoring; Fron Office Support, International Support, Cyber Security.
- Support user in various functional projects: Business application support (S.A.P, Salesforce, Office 365, ...); User training & support; Data services.

In 2023, we were proud to be a Great Place To Work Certified company. This recognition is a testament to the exceptional work environment we have collectively built and the positive experiences we create for one another.

Visit us:

- Webpage: <https://vietnam.bycnit.com/>
- Facebook: <https://www.facebook.com/bycnitvn/>
- LinkedIn: [www.linkedin.com/company/bouygues-construction-information-technologies-vietnam](https://www.linkedin.com/company/bouygues-construction-information-technologies-vietnam)

## JOB DESCRIPTION

Bouygues Construction IT Vietnam is a part of Bouygues Construction IT, a trusted partner for the business lines which provides competitiveness of the Bouygues Construction Group and promotes its digital transformation.

As an IT Supervision Level 1, you will work with our amazing teams in Vietnam and Morocco to ensure the system operation of Bouygues Construction Group.

Your key responsibilities:

- Perform applications daily check before business hours of headquarter.
- Escalate issues to appropriate level 2.
- Generate and provide regular SCOM reporting.
- Perform regular backup incidents following procedures.
- Follow up procedures and propose improvements if needed.
- End-users support.
- Network checks (POM).
- Weekly report to manager.

### Our Requirements:

#### ***Mandatory:***

- Graduated with bachelor in either Information Technology, Computer Science or related degree and have good background in IT.
- **Fluent in English.** French is a big plus.
- Experience in the installation and administration of Microsoft System Center Operations Manager is appreciable.
- Experience with ITSM ticketing system.
- Experience in Server Administrator on Windows Server is a big plus.
- Available to work at night shift.

#### ***General Skills:***

- Motivated, eager to learn.
- Good communication.
- Strict and methodic.
- Well-organized.
- Cares about delivery quality.
- Team spirit and autonomy.

### Our Benefits:

#### ***Professional, Open-minded and Creative Environment:***

- International workplace with great teamwork and Agile mindset.
- Strong sharing culture to improve individual development.

## BOUYGUES CONSTRUCTION IT VIET NAM

**Address** : Room 9.9, E-town Building., 364 Cong Hoa Street, Tan Binh District, HCMC  
**Phone** : (+84) 938 288 106  
**Email** : [hr.bycnitvn@bouygues-construction.com](mailto:hr.bycnitvn@bouygues-construction.com)  
**Website** : <https://vietnam.bycnit.com/>



### ***Individual Development:***

- Individual career and development plan.
- Various knowledge sharing and trainings.

### ***Special Care for Employee:***

- Competitive allowance on internship period.
- Compulsory insurance and additional medical insurance.
- 1 leave day/ month.
- Parking fee.
- Internal company activities.

Apply your CV to us via: [hr.bycnitvn@bouygues-construction.com](mailto:hr.bycnitvn@bouygues-construction.com) or call: +84 352 434 305.